

COUNTY OF MAUI
DEPARTMENT OF PLANNING
KALANA PAKUI BUILDING
250 SOUTH HIGH STREET
WAILUKU, MAUI, HAWAII 96793

PHONE: (808) 270-7253
(800) 272-0117
FAX: (808) 270-7634
WEB: www.co.maui.hi.us
E-MAIL: planning@co.maui.hi.us

Sign Permit Application Requirements Checklist

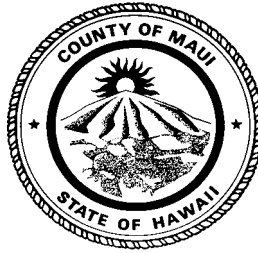
Please submit all that apply on a 8.5 x 11 inch sheets of paper:

1. ☐ Sign Application
2. ☐ Location Map
3. ☐ Site Plan (Including sign's distance to property line and building and/or property frontage)
4. ☐ Scaled Drawings of the Sign
5. ☐ Landscaping and Irrigation Plan (For Ground Signs Only)
6. ☐ Lighting Plan (For Illuminated Signs Only)
7. ☐ Authorization from the owner
8. ☐ Non-refundable filing fee (See Fee Schedule, Table B, "Other Sign Permits") payable to *County of Maui, Director of Finance*.

For multi-tenanted buildings or lots, please include one of the following:

1. ☐ Comprehensive Signage Plan (CSP) that has been previously approved by the Urban Design Review Board (UDRB)
- OR**
2. ☐ CSP that needs scheduling for UDRB review and approval

Sign Permit Application



County of Maui
Department of Planning
250 South High Street
Wailuku, Maui, Hawaii 96793

Application No. S T _____/_____

Applicant:	TMK: (2) ____-____-____:____	Zoning:
Applicant Address:	Project Address:	
Applicant Phone No.:	Applicant Fax No.:	
Sign Contractor (Name & Address):	Contractor Phone No.:	
	Contractor License No.:	
Sign Type (Check One) <input type="checkbox"/> Ground <input type="checkbox"/> Business Identification <input type="checkbox"/> Building Identification	Lighting/Illumination (Check One) <input type="checkbox"/> Direct <input type="checkbox"/> Indirect <input type="checkbox"/> None	
Sign Distance to Property Line = _____ ft.	Size of sign:	
Building or Property Frontage = _____ ft.	Height: _____ ft. X Width: _____ ft. = _____ sq. ft.	
Wording of Sign:	Colors (Attach color chips/samples):	

This permit is for compliance with MCC 16.13 as related to design and size only. I understand that it is the applicants responsibility to obtain any other required permits such as electrical, plumbing or building permits. I certify that the information here is true and correct, and that false information may result in the permit becoming null and void.

Applicant Name: _____	Contractor Name: _____
Applicant Signature: _____	Contractor Signature: _____

For Office Use Only

Sign Complies with <input type="checkbox"/>	MCC Title 16.13 <input type="checkbox"/>	Sign is hereby: Approved <input type="checkbox"/>	Kiva No.
Sign Does Not Comply with <input type="checkbox"/>	CSP for Site <input type="checkbox"/>	Denied <input type="checkbox"/>	S 2004/ _____

Conditions/Comments:

Planning Director _____

Date _____